

Scorecard Change Request Form

Please fill out the following details to request a change to your site's balanced scorecard. The change requested must represent the wishes from your whole site. Note: changes will not be reflected until the quarterly report you select below, so you can build in a lag time to make arrangement for quality improvement work at your site if you need to.

Contact & Site Information

Requestor Name:

Site:

Email Address:

Phone Number (optional):

Position/Role:

Local Rep:

Please include the following details:

Date Requested Change:

Change needed for which quarterly report:

FYE: 20_____/20_____

Quarter:

☐ Q1 (April 1st – June 30th)

☐ Q2 (July 1st – September 30th)

☐ Q3 (October 1st – December 31st)

☐ Q4 (January 1st – March 31st)

Adding a New Scorecard Measure:

For adding a new measure, you have two options: selecting a pre-defined measure from the Hip & Knee Measurement Framework or designing your own. For both options, please indicate:

- Name of the measure and short description
- Quality dimension (Acceptability, Accessibility, Appropriateness, Effectiveness, Efficiency, Safety)
- Weighting: *Note: the sum of the weighting of all measures on the scorecard should equal 100. If you remove and/or add measures, you may need to adjust the weighting of the remaining measures. Please consider these adjustments and indicate in the changes.
- For manual measures: the performance range and baseline



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Removing a Scorecard Measure:

- For removing a measure, please indicate the name of the measure and short description, and any weighting changes to remaining measures